

# 5<sup>th</sup> Congressional District Republican Convention Rules

## For the May 21<sup>st</sup> 2022 Convention

1. This Convention shall, to the extent applicable, be governed by and conducted in accordance with, in their order of precedence, the RPV State Party Plan, 5<sup>th</sup> Congressional District By-Laws, these Rules, and otherwise in accordance with Robert's Rules of Order, Newly Revised (12<sup>th</sup> Edition.)
2. Any person may attend the Convention, but only Delegates, Alternates representing absent Delegates, and Chairman of the Convention Committees may have the floor unless specially recognized by the Convention Chair. Only eligible Delegates duly registered by the Credentials Committee may vote. Proxies are not permitted.
3. All Delegates and Alternates shall meet the requirements as specified in the Call of the Convention. The Credentials Committee shall decide any questions that may arise concerning eligibility to participate.
4. Unless their electing body has adopted other specified instructions, the Delegates present in a given delegation shall designate which Alternate shall vote in place of an absent Delegate.
5. When the convention is called to order (1) an invocation shall be given, (2) the convention shall say the Pledge of Allegiance, and (3) The Virginia Republican Creed shall be read. After this and before any other business come before the convention The Convention Call shall be read. The reading of the call can be waived by two-thirds vote of the delegates.
6. The Credentials Committee shall report on the certification of each Delegation and Delegate and decide any questions that may arise concerning certification.
7. Each campaign can have up to and no more than two (2) people to observe the Credentials Check In process.
8. Members of the Rules Committee shall be allowed to observe the Credentials Check In and Tabulation of the ballots.
9. Delegations with fractional votes shall be enrolled so as to provide each delegate with at least one-fifth (.2) Delegate Votes.
10. No one will be allowed on the Convention floor without proper credentials displayed.
11. Each County and City Delegation (a Unit) shall have the number of weighted votes as specified in the Call and only Delegates certified by the Credential Committee will vote within a Unit's vote.
12. The Nominations Committee shall report and place into nomination the names of all candidates who have qualified for each office to be voted upon at the Convention. There will be no nominations from the floor. There shall be no nominating and seconding speeches for the candidates. Each Congressional Candidate shall be allowed ten (10) minutes, each 5<sup>th</sup> District Chair Candidate shall be allowed three (3) minutes.

13. No candidate for any office may defer more than 50% of his or her time to a surrogate speaker, video, music, or other electronic media.
14. The speaking order of each group of Candidates will be decided the morning of the Convention by the Candidates or their named representative, or someone appointed by the Rules Committee to represent a Candidate should the Candidate not be readily available for the drawing of a number from a closed container. 1 goes first, 2 second, and so on. The Rules Committee will supervise the drawing at 9:00AM on the Convention stage. The Rules Committee will report the order to the Convention Chair and Secretary.
15. Guest speakers and candidates at the Convention shall not make a public endorsement of any candidate running for a Convention position during the time they have been allotted to speak.
16. If in the event of a violation of rule #12, the other candidates will be given an additional three (3) minutes to respond if they wish to do so.
17. A roll call shall be taken at the request of one-fourth (1/4) of the total Convention votes as certified by the Credentials Committee.
18. No delegate may change his or her vote after it has been collected by the unit chairman or teller appointed by the unit chairman. All Convention balloting is by secret ballot and all delegations shall vote their full weight unless otherwise designated by the electing body.
19. The Chair of the Election-Balloting Committee shall be charged with administering all elections, duties to include: distribution of ballots, collection of ballots, and counting of ballots. The Chair of the Elections – Tabulations Committee shall be charged with calculation of raw vote, calculation of weighted votes, and preparing the reports of results for all elections. Candidate may have two (2) observers to be appointed to review and observe the counting of the votes. Said observer is not allowed to assist in counting or interfere with the counting of ballots.
20. Once the voting process has started no candidate may give speeches unless it is to withdraw as a candidate and move another candidate is elected by acclamation.
21. The Convention Chairman shall review for the delegates how voting will take place. At the direction of the Convention Chairman, the Unit Chair or their Designees, shall collect the voting packs from the Ballot Room and distribute a ballot to each credentialed unit delegate after reviewing their government photo identification. Each delegates' credential card will be marked beside the corresponding ballot round. The delegates may mark their ballots as soon as they receive it, then place their marked ballot in a container (box or envelope) designated for that unit by the Unit Chair's instructions. Ballots with their serial numbers blacked are still valid.
22. Blanks, abstentions, votes cast for persons not placed in nominations before the Convention, or for persons who have withdrawn their candidacy, or have been eliminated or dropped from the ballot shall be excluded in calculating the total vote reported by each delegation. Those ballots will be deemed voided.

23. All convention tabulations done on an Excel type spreadsheet will round weighted vote calculations for each Unit to three (3) digits. The unit's raw vote will then be totaled to calculate each candidate's vote total in the balloting round. The formula for each Unit is as follows:  $((\text{candidate's votes}/\text{total votes}) \times \text{unit's weighted vote})$  rounded to three (3) digits.
24. Delegates shall vote for only one (1) Congressional Candidate and District Chair. Voting for more than one (1) Congressional Candidate or District Chair during a balloting round will void that ballot. Upon counting of the ballots for Congressional Nominee, should at any time a candidate receives at least 50.001% of the weight vote, that Candidate shall be declared duly elected by the Conventions Delegates. After the ballot round, the weighted votes and percentage of weighted votes will be reported.
25. Should a tie between candidates occur, the tie will be decided by a standing vote counted by the Unit Chairmen and an assistant and reported by voice to the Election Chair-Balloting. The Elections Chair-Tabulations will input the votes into an Excel spreadsheet to calculate the weighted vote.
26. Once voting has begun, no candidate may withdraw except for a motion to nominate or elect by acclamation. No one other than Chair of the Convention or those authorized by him may address the Convention and no other business may come before the Convention until voting is completed and announced.
27. Any Candidate who is unopposed *as stated in the call* for any of the offices that will be voted on shall be deemed elected upon the adoption of the Nomination Committee Report.
28. Anyone inside the tabulating area including vote counters and observers may not have access to any electronic devices unless previously authorized by the Tabulations Committee, including but not limited to cell phones.
29. The word "voter" and "delegate" shall be used interchangeably at the Convention and are individuals who are approved by the Credentials Committee.
30. All resolutions and the accompanying business of each resolution shall be conducted after candidate speeches and before the report of the balloting totals.
31. No motion shall be in order at the Convention except those pertaining to the order of business or items of business being pursued at the time the motion is made.
32. Debate on any issue shall be limited to a total of ten (10) minutes, divided equally between opposing views. Each speaker on an issue shall be limited to one (1) minute and opposing views will be alternated.
33. Upon adoption of these Rules, the Temporary officers and organization of the Convention shall become the Permanent officers and organizations of the Convention. Once adopted, three quarters (3/4) vote of the convention shall be required to amend these Rules.
34. The order of business shall be as set forth below and may be changed in two (2) ways. First, by a majority vote of the Convention, an item may be omitted or added. Second, the Convention Chairman may interrupt the order as he or she may deem appropriate.

due to unforeseen circumstances during the Convention, but the Chairman may not add or omit an item.

## 2022 5<sup>th</sup> District Convention Agenda

Call to Order \* Invocation \* Color Guard \* Pledge of Allegiance \* National Anthem \* Republican Creed  
Welcoming Remarks \* Reading of the Call by the Temporary Secretary  
Election of Temporary Chair \* Election of Temporary Secretary  
Appointment of -Sergeant of Arms, Parliamentarian, and Time Keeper  
Introduction of VA Federation of Republican Women, College Republicans, and Young Republicans  
Convention Representatives  
Acknowledgement of Organizations and Candidate Tables – 5<sup>th</sup> District Chair  
Credentials Committee Reporting (Introduction of Members)  
Rules Committee Reporting (Introduction of Members) – Adoption of Rules  
Resolutions Committee Reporting (Introduction of Members) – Adoption of Resolutions  
Report of Nominations Committee (Introduction of Members) – District Chair \* Speeches  
Report of Nominations Committee – 5<sup>th</sup> District Congressional Candidates \* Speeches  
Introduction of Members of Election Balloting and Tabulation Committees  
Balloting – 5<sup>th</sup> District Congressional Candidates  
Remarks by the Newly Nominated 5<sup>th</sup> District Congressional Candidate  
Other Business – Announcement of the Next 5<sup>th</sup> District Meeting \* Adjournment