

**Certification of Delegates Form**  
**5th Congressional District of Virginia Republican Convention - 2024**  
**Must be received no later than April 6, 2024**

Date Mailed \_\_\_\_\_  
by Unit Chairman

Date Received \_\_\_\_\_  
by Parliamentarian

Certification packets from each Unit should include the following:

- a) A copy of the Unit Call of the Mass Meeting, Canvass, or Convention called for the purpose of selecting Delegates and Alternate Delegates to the Fifth District Convention.
- b) Unit check for Convention fees remitted by Fifth District Convention Delegates who filed with the Unit. (Check copy with First Copy - Unit Check with Second Copy).
- c) For each delegate who filed with the Unit, the original or a copy of Fifth District Delegate application of elected Delegates or Alternates.
- d) For each delegate who was disqualified by the Unit, documentation of the reason(s) for the disqualification.
- e) Printed copy of the unit's official Excel spreadsheet listing Delegates.
- f) Completed Delegate Certification form attached to this Call.

**Certification packets should be mailed or delivered as follows:**

First Copy to:

William Pace, District Parliamentarian  
Fifth Congressional District of Virginia Republican Committee  
P. O. Box 212, Chatham, VA 24531

Second Copy to:

Nancy Rodland, Recording Secretary  
Fifth Congressional District of Virginia Republican Committee  
P. O. Box 75, Lovingson, VA 22949-0075

Third Copy:

Unit's permanent records

DELEGATIONS FAILING TO COMPLY WITH THE ABOVE REQUIREMENTS SHALL BE SEATED ONLY BY A MAJORITY VOTE OF THE CREDENTIALS COMMITTEE.

**CERTIFICATION:** This is to certify that \_\_\_\_\_ Delegates and \_\_\_\_\_ Alternates have been duly elected to represent the \_\_\_\_\_ (Unit) at the District Convention of the Fifth Congressional District of Virginia Republican Committee on April 27, 2024 and that each Delegate and Alternate is a registered voter of the locality the Unit represents.

\_\_\_\_\_  
Print name of Permanent Chairman of Unit Mass Meeting

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name of Permanent Secretary of Unit Mass Meeting

\_\_\_\_\_  
Signature